



# **DMA Parent Guide – Option B (Windows OS)**

Version 1.1

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## Chapter 1: Introduction

This guide is written for parents of students who have their Personal Learning Devices enrolled into the Device Management Application (DMA) program under the Ministry of Education (MOE).

It describes the functions that you, as a parent, have access to. There are three options that are presented to parents:

### **Default Option**

This is the selected option if you do not request for either Option A or B. This option presents you with a dashboard from which you can view your child's/ward's browsing activity.

### **Option A**

If you wish to have more flexibility with the device, you can opt for Option A. This option allows you to install applications of your choice and to customize your child's/ward's device sleep timing, while retaining the web filtering function to protect your child/ward from unsafe contents.

### **Option B**

For parents who wish to have total control of the device after school hours, you can opt for Option B. In addition to having the ability to install applications of choice, all activities on the device are not logged.

It is important to note that by not logging activities, there is no content filtering in place to protect your child from unsafe web content. There is also no sleep hour restriction on the device, which means that your child/ward will be able to use the device at any time.

## Unit 1-1 - Summary of Parent Options Features

In order to install applications of your choice and to customise your child's/ward's device sleep timing while retaining the web filtering function to protect your child/ward from unsafe contents, your child/ward will be provided different accounts to access his/her PLD.

The table below summarizes the type of account and the access that each access has:

	Student iCON Account	After-School Student Account	Parents Admin Password (for administrative tasks)
<b>Default</b>			
School hours usage	✓	✗	✗
After School hours usage	✓	✗	✗
<b>Option A &amp; B</b>			
School hours usage	✓	✗	✗
After School hours usage	✓	✓	✓

The table below summarizes the Parent Portal features that are available **after-school hours**:

	Default	Option A	Option B
Web Browsing History*	✓	✓	✗ <sup>#</sup>
Additional Web Content Filtering	✗	✓	✗ <sup>#</sup>
Additional Installation of Applications	✗	✓ Parents Admin Password required for selective apps	✓ Parents Admin Password required for selective apps
Sleep hours shut down	✗ Sleep hours controlled by school	✓ <sup>@</sup>	✗ No restrictions

\* Browsing history and Web content filtering is in place through the use of Google Chrome Browser

<sup>#</sup> Parents on Option B will need to use non-Chrome browsers to disable web browsing history tracking and web content filtering.

<sup>@</sup> Parents may request to change sleep hour through School DMA Administrator.

## Unit 1-2 – Guiding your child to sign-in to his/her After-School Student Account

**To access the features for Option B after school hours, users will need to sign-in to the After-School Student Account.**

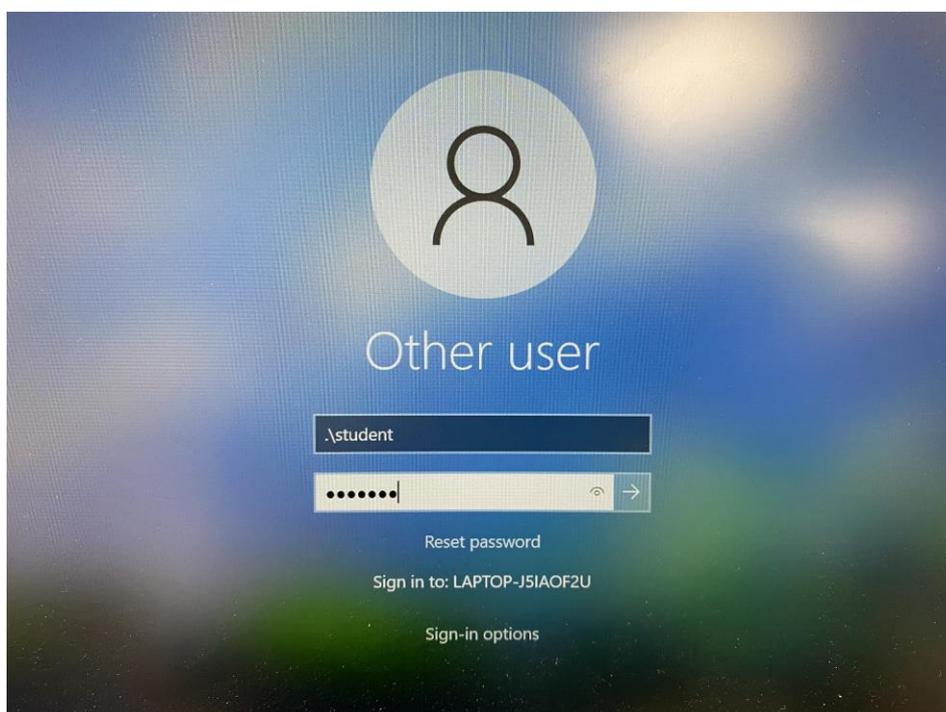
**Step 1:**

[During first login]

In main login page, choose "Other user" at the left bottom corner, and input **.\student**.

You can leave current password as "blank" and login. You will then be prompted to change password. Please proceed to create your new password.

**This account is only available after school hours. Student will not be able to login to this account during school hours.**

**Step 2:**

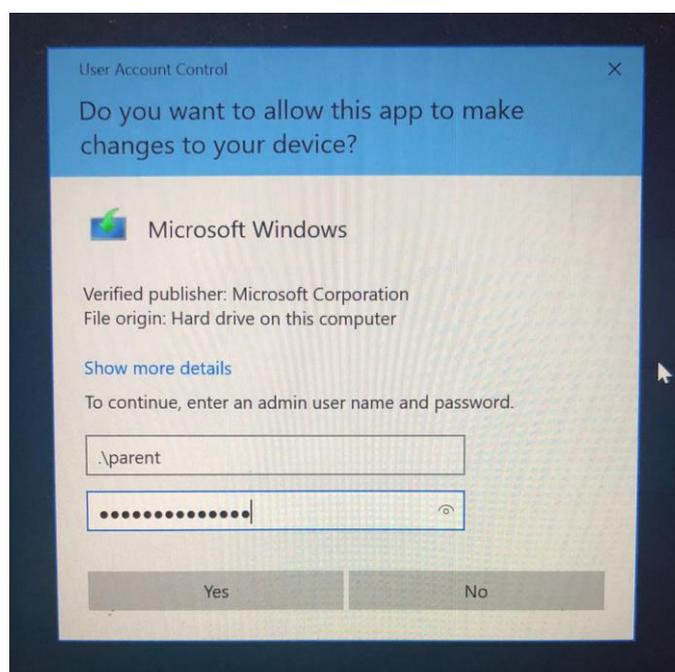
Your child can start using his/her device as usual after logging in successfully.

Please note that the username for the After-School Student Account is **.\student** for all future logins.

## Unit 1-3 – Parent Admin Password Guidelines

You will need to key in a Parent Admin password in order to perform administrative tasks (e.g. installing apps) on your child's/ward's PLD.

- When User account control (UAC) windows prompt out, please login as **.\parent**
- Key in password that given by school.
- Do keep your password in a safe place after password change.
- If you had forgotten your password, please contact School DMA Admin for assistance.
- Parents are advised **NOT** to
  - share the Parent Admin password with your child/ward.
  - remove applications that have been installed by the school (e.g. Chrome and Blocks).i).
  - unenroll PLD from Intune for Education



## Chapter 2: Application Installation

Your child will be able to download any applications under Option B. However, there may be some applications that would prompt for Parents Admin password at the time of installation.

**Note: The school reserves the right to block Chrome extensions that are objectionable. Chrome extensions blacklisted by the school will not be accessible both during and after school hours even if they are installed.**

**If you have any questions, please contact your respective school's DMA Administrator.**